



Stakeholder workshop to develop interventions to mitigate heat stress at a specific location

These practical points have been used in pilot workshops by all pilot partners of the Cool Towns project. These will help you prepare a workshop for a location in your town where you want to develop interventions for reducing heat stress.

Purpose:

- Collect ideas and generate support from local stakeholders for your interventions .
- Prepare decisions on intervention for your location to mitigate heat stress.

Who should be involved

- Colleagues from relevant disciplines, local stakeholders linked to the pilot site, Cool Towns (observer) partners from your region.
- A scientific team member can participate if required. Contact them directly if you would like to organise this.

Practical:

- The workshop could take around 2 hours of actual working time.
- Make sure the participants all sign an attendance list (see annex).
- Involve someone with experience in moderating workshops to get the most out of your session.

Agenda

- Introduction – About Cool Towns, purpose of the workshop – you can use the available presentations.
- Workshop session (see below).
- Wrap-up – Conclusions of the workshop and what you will do next.

Workshop session - method:

- Workshop participants can be divided into small groups of 3-5 people.
- Each group is given a set of photographs:
 - a) Aerial view photo of the pilot location (google maps).
 - b) Street view photos of the same site to provide as close as possible to a 360° view of a street scene. The spots of these photos should be marked on the aerial photo (a).
- Each group is given a few sheets of flip chart paper and marker pens in several colours to write down their ideas.
- If you have more than one pilot site, you can have multiple sets of photos and give them to different groups.



Workshop session - guiding questions

The following questions can be addressed *one-by-one* with time given for the groups to answer each question before the next one is revealed.

1. Identify all the factors that might be affecting the perceived heat comfort (PET) of people using the place in the photos.
2. What interventions could be used for mitigation and improve this comfort level?
3. Rank these interventions – which do you feel are most practical?

At this point you can take stock of the work of the groups in a plenary then a feedback discussion.

4. What are the possible dis-benefits of your chosen intervention(s)?
5. What are the co-benefits of your chosen intervention(s)?
6. Does anyone want to change their decision?
7. What additional information would have helped you reach your decision?

At this point you can have a second plenary round to share and discuss the outcomes of the groups.

Follow-up

- Write a brief workshop report presenting the main findings from the groups, overall conclusions and interesting observations from the workshop.
- Share your findings with the Cool Towns partners: www.cooltowns.eu

